



Internship Site Application

Term/Year: Fall ____ Spring ____ Summer ____

Please follow these procedures in order to participate in the UNC Charlotte's Internship Program through the English Department:

1. Fill out this form and return it to Dr. Deborah S. Bosley in 220 Fretwell, or by email at dsbosley@email.uncc.edu, or fax to 704.687.6988.
2. Provide interns with professional experience that enhances their skills.
3. Give the interns tasks that will help them accumulate material for a portfolio.
4. Give the intern 8-10 hours per week for 120 hours for the semester.
5. Talk with Dr. Bosley at least once during the semester about the intern's progress.

Organization/Agency Information

Name:
Address:
Phone Number:
Web Address:

Site Supervisor Information

Name:
Title:
Phone Number:
Email Address:

Intern's Job Responsibilities

Description of Duties:
Special Requirements/Skills:
Supervisor's Phone Number:

For additional information, contact
 Dr. Deborah S. Bosley | 704.687.3502 | dsbosley@email.uncc.edu